

**BYLAWS**  
**for**  
**CLEMENTS·FUTURE FARMERS OF AMERICA BOOSTER CLUB**  
**(Revised February 2022)**

ARTICLE I- NAME

SECTION A. The name of this organization shall be "Clements Future Farmers of America", also known as the "Clements FFA Booster Club," a Texas non-profit organization, hereinafter called "Club".

ARTICLE II- PURPOSES

SECTION A. The purposes for which this organization is formed are as follows:

1. To provide scholarships for selected senior chapter members who wish to further their education.
2. To promote community awareness of and to seek support for the youth of Clements FFA Chapter.
3. To help finance Clements Chapter FFA members' trips to FFA conventions, conferences, and contests.
4. To provide assistance to Clements Chapter FFA members' projects.

ARTICLE III - MEMBERSHIP AND DUES

SECTION A. The Clements FFA Booster Club shall be open to all adults with an interest in Clements Chapter FFA members.

SECTION B. The Executive Board of Directors shall establish membership in two categories as follows:

1. Active members - Active members shall be those who:
  - a. Attend meetings with reasonable regularity,
  - b. Show and take an interest in affairs of the Clements FFA Booster Club and
  - c. Pay dues.
2. Supporting members - Supporting members shall be those who:
  - a. Are inactive, and
  - b. Pay dues or contribute.

SECTION C. The Executive Board of Directors may recommend termination of any membership by a two-thirds (2/3) vote. The Club may terminate any membership by a majority vote of the Club membership present and voting at any regularly scheduled meeting.

SECTION D. Annual membership dues for the Clements FFA Booster club shall be fixed at the first meeting of the Club in the school year.

SECTION E. Scholarships are awarded to graduating Seniors and are based on points earned by the student and the student's family and friends. The following stipulations are in place for all students effective with the 2022/2023 school year:

1. The Fort Bend County Fair Booth is the largest fund raiser and funds the majority of the scholarships each year. The booth requires a large commitment from the Booster Club members in order to retain the booth for future years as well as continue this as a fundraiser. In order for the seniors to be eligible for the scholarship award, the student and their family and friends must have cumulatively worked 10 hours for every year they were an FFA member. Students who join FFA in the spring semester will be exempt from the 10-hour requirement for that school year, but will be required to meet the cumulative 10 hour per year requirement for their remaining full years. As an example, a student who joins FFA in the fall semester of their sophomore year would be required to have worked 30 hours in the fair booth by their senior year, with any combination of hours worked over the three years that total 30. Extraneous circumstances or situations that prevent a student from completing this requirement will have their eligibility determined by the Booster Club Executive Board.
2. A student may have family and friends earn points on their behalf if they have a representative who is a current active member of the Booster Club.

The total points of a student scholarship at the time of scholarship award must have the total family and friends points be no more than 50% of the total points. As an example, if the student has 500 points, the family and friends' points awarded will be no more than 500 points and therefore, the scholarship award total would be 1,000 points.

Hours worked on behalf of a student who does not have a current active booster club representative may have those hours count towards the scholarship hour requirement stated above, but those hours cannot be counted as points on any scholarship point sheet. The tracking of all points are the responsibility of the student and booster club member on separate point sheets. The students must get timely sign off on their point sheet by an FFA Advisor. Family and friends must get timely sign off by a Booster Club Officer.

#### ARTICLE IV - ELECTIONS AND OFFICERS

SECTION A. Election of officers for the Club shall be held annually at the April meeting of the Club in the school year.

SECTION B. Elections shall be by ballot or show of hands. If there is only one nominee for an office, a voice vote shall be in order. Officers will be elected by a majority vote of the membership present.

SECTION C. Nominations shall be made from the floor by members in good standing.

SECTION D. The officers of the Club shall be as follows: President, Vice President, Secretary and Treasurer.

SECTION E. The Executive Board of Directors shall consist of the officers of the Club, two elected Executive Board Members, and the Vocation Ag Teacher(s).

The duties and responsibilities of the Directors shall include the following activities and those so requested by the President. The President may, from time to time, assign additional duties to or reassign the duties delegated to any Director, as specified herein.

SECTION F. The newly elected officers shall take office on June 1 and serve for one school year. No officer shall serve in the same office for more than two (2) consecutive years. Definitions of Office are as follows:

1. President

- a. The President shall preside at all Director meetings, Executive Committee meetings, and the Annual Meeting; shall have general supervision over the affairs of the Club and over the Directors; shall sign all written contracts of the Club.
- b. The President or designee shall be the official Club representative
- c. The President shall call officer or special meetings and shall appoint special committees.
- d. The President shall be responsible for interpreting these by-laws and the provisions of Robert's Rules of Order.

2. Vice President

- a. The duty of the Vice President shall be to substitute in all matters in the absence of the President.
- b. The Vice President shall assume other duties and responsibilities from time to time as directed by the President.
- c. The Vice President shall serve on any committee(s) appointed or elected by the members.

3. Secretary

- d. The Secretary shall record attendance at meetings and keep the minutes of the same; shall have charge of all books, records, and papers.
- e. The Secretary shall perform all other duties incidental to the position as stated herein these by-laws.
- f. The Secretary shall serve on any committees appointed or elected by the members.

4. Treasurer

- a. It's the duty of the Treasurer to have custody of all securities and moneys received and disbursed by the Club.
- b. The Treasurer shall sign all Club checks.
- c. The Treasurer shall receive and process mail.
- d. The Treasurer shall keep regular books of accounts and submit a written report on the financial condition of the Club at each regular meeting.
- e. The Treasurer shall make a detailed financial report at the end of each fiscal year as required for FBISD.
- f. The Treasurer shall file a Tax Return for the Club annually.
- g. The Treasurer shall be responsible for preparing the Club's annual budgets for approval by the Board of Directors.
- h. The Treasurer shall serve on any committees appointed or elected by the members.

5. Executive Board Members

- a. It shall be the duty of the Executive Board Member to represent the desires of the membership at an Executive meeting.
- b. Shall serve on any committees appointed or elected by the members.

SECTION G. Vacancies of office occurring during the year shall be filled with recommendations by the Executive Board of Directors and approval of the membership for the unexpired portion of the term.

ARTICLE V CLUB MEETINGS

SECTION A. Meetings of the Clements FFA Booster Club shall be held once per month at such time and place as designated by the Executive Board of Directors.

SECTION B. Special meetings may be called at any time on 24 hours' notice to members. When necessary, Officers may hold meetings to discuss business before it is presented to the Booster Club Membership. The Membership will be notified of these meetings in advance, and the results of any officer meeting will be discussed at the next Regular Booster Club Meeting.

SECTION C. Active and Supporting members are eligible to vote. All members, including Officers are entitled to one vote per person.

SECTION D. Email votes may be allowed when time sensitive business arises between regularly scheduled meeting and an answer is needed before the next regularly scheduled meeting. These votes will be tabulated by the President of the Club and presented at the next regular meeting.

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## ARTICLE VI - PARLIAMENTARY AUTHORITY

SECTION A. Roberts Rules of Order, Newly Revised, shall govern the Club in all cases to which they are not inconsistent with these bylaws or special rules of order that the Club may adopt.

## ARTICLE VII - FINANCES

SECTION A. All capital expenditures made by the Club on behalf of the Clements FFA Chapter, or any other organization, shall comply with the Fort Bend Independent School District's guidelines for such expenditures.

SECTION B. All financial drives or other fund-raising activities shall be in conformity with FBISD and the policy of the Club. The Club shall provide FBISD the required audit and annual paperwork.

SECTION C. The Treasurer shall present a financial report at each regular meeting and an annual audited report.

SECTION D. The following procedure shall be followed upon dissolution of the Club:

1. Any assets, cash or property, will be conveyed to the Clements Chapter FFA, if the Clements FFA Booster Club were to dissolve.
2. All liabilities and obligations of the Clements FFA Booster Club shall be paid, satisfied and discharged; in case its property and assets are not sufficient to satisfy and discharge all the Club's liabilities and obligations, the Club shall supply them so far as they will go to the just and equitable payment of the liabilities and obligations.
3. No part of the net earnings of the association shall **inure** to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof. No substantial part of the activities of the association shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the association shall not carry on any other activities not permitted to be carried on:
  - a. by an organization exempt from federal income tax under section 501 (e)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or

- b. by an organizations' contributions to which are deductible under section 710(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).
- c. Upon the dissolution of the association, the Board of directors shall, after paying or making provision for the payment of all of the liabilities of the association, dispose of all of the assets of the association exclusively for the purposes of the association in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the association is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

## ARTICLE VIII - AMENDMENTS

SECTION A. Amendments to these bylaws shall be made by a vote of two-thirds (2/3) of the active membership present after having been proposed at the previous meeting and accepted for inclusion on the agenda at such previous meeting.